

WTA Member Request for Personal Business Day(s)

Date

Print Name

I am requesting (a) personal day(s) on _____.

If this day is connected to a break or a holiday period:

I affirm that the request of the above personal day(s) is/are in accordance with 5.1.2.3 of the contract which states:

Effective September 1, 2007, personal business days cannot be used for the sole purpose of extending a break or holiday period.

I confirm that I understand the purpose and intent of this section and the use of this day is for business that otherwise cannot be conducted during the regular workday and the schedule of the day(s) is beyond my control.

Member's Signature

Principal's Signature

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